

International Institute of Christian Discipleship

Community Services & Urban Ministry Certification Program



INTRODUCTION TO THE INTERNATIONAL INSTITUTE OF CHRISTIAN DISCIPLESHIP (IICD) COMMUNITY SERVICES & URBAN MINISTRY CERTIFICATION PROGRAM

The International Institute of Christian Discipleship (IICD) (formerly International Institute of Christian Ministries [IICM]) is a component of the General Conference Sabbath School and Personal Ministries Department. IICD is an umbrella under which various types of instruction (specializations) can be offered online that will fit within the purview of religious education, church leadership, global mission, and outreach.

The IICD Community Services & Urban Ministry Certification Program (IICD CS & UMCP) is the newest IICD specialization and it contains modules with teaching notes and an accompanying PowerPoint presentation. The IICD CS&UMCP modules help equip church members to serve their community and administer programs that meet expressed needs of the residents of these communities.

For more information on IICD, including a bulletin, go to www.sabbathschoolpersonalministries.org, and click on Personal Ministries and then on International Institute of Christian Ministries (now Discipleship). Several IICD specializations are at this location. The IICD CS&UMCP curriculum is also available at this direct link: http://www.sabbathschoolpersonalministries.org/acs_iicd

The IICD Community Services & Urban Ministry specialty will, in general, follow the typical IICD format: Four core modules plus eight¹ required specialization modules. An elective module in disaster preparedness and response (CS 09) is optional, and is available to take above and beyond the eight required modules. CS 05 is one module in seven parts.

The modules in this curriculum are written by a variety of authors, and are presented in a variety of styles and formats. When the eight required IICD Community

¹ Most IICD specialties have 6 modules, and, occasionally, some specialties have one or two electives.

Services & Urban Ministry specialization modules and the four IICD core modules are completed, a student will be eligible for the International Institute of Christian Discipleship (IICD) certificate in Community Services & Urban Ministry. This curriculum is not intended to be used for academic credit. Its purpose is to lay the groundwork for effective community-based ministry, whether it be from a local church or from a nonprofit organization.

Please note: The promotion and the logistics of running the IICD Community Services & Urban Ministry Certification Program in a specific territory will not be administered from the General Conference Sabbath School & Personal Ministries Department. Local churches that wish to conduct an IICD CS&UMCP must contact their local Conference to make arrangements for a certified IICD CS&UMCP facilitator to expedite such a program. If no certified facilitators are currently available in their Conference or Union, ask the Conference, through the Union, to contact the Division Sabbath School & Personal Ministries Director about available certified IICD CS&UMCP facilitators. If none are certified in the entire Division, suggest that the Division invite the Adventist Community Services International Director at the General Conference Sabbath School & Personal Ministries Department to conduct an IICD CS&UMCP in the Division. For more information on the protocol for arranging for the presentation of a full IICD CS&UMCP, retrieve “Protocol for Presenting IICD Community Services and Urban Ministries Certification Programs” at www.sabbathschoolpersonalministries.org/acs_iicd

The awarding of certificates of completion will be provided by the Divisions, Unions, or Conferences, according to the local situation. We encourage a graduation ceremony with presentation of a certificate of completion for each graduate. IICD CS&UMCP Certificate templates can be obtained from your Division Sabbath School & Personal Ministries Director.

To become an IICD CS&UMCP Facilitator, (1) a person must attend and complete a full IICD CS&UMCP and (2) complete the IICD CS&UMCP Facilitator’s course.

Textbooks listed in some of the modules are for enrichment and are to be used or not used at the local instructor’s discretion.

This curriculum is a work in progress—a living document. When you use the materials, we welcome your suggestions for improvement. Please send feedback to May-Ellen Colón, curriculum editor, and Director of ACS International, at colonm@gc.adventist.org or colon.mayellen507@gmail.com.

It is our prayer that this Community Services & Urban Ministry curriculum will be helpful in equipping and enabling God's church members to live out the ministry of Jesus in their communities, as they prepare the way for His Second Coming. "Social action is a living witness to our soon-returning Lord. When we take a stand for justice, compassion, and healing, we demonstrate the values of the coming Kingdom." ²

*General Conference Sabbath School & Personal Ministries Department/
Adventist Community Services International*

² *Keys to Adventist Community Services*. (Lincoln, NE: AdventSource, 2008), p. 6.

Other Available Seventh-day Adventist Social Ministries Curricula:

- The North American Division (NAD) Nonprofit Leadership Certification Program (NLCP) also provides a curriculum in community-based ministry, which goes into greater depth, detail, and breadth than the IICD curriculum. Certification at this level consists of attending seminars for two weeks, approximately 30 contact hours per week (Monday-Thursday) in various locations in the North American Division. For more information on NLCP go to www.communityservices.org. Also, NAD Adventist Community Services focuses on six community services ministries: Youth Empowered to Serve (YES), Community Development, Disaster Response, Crisis Care, Elder Care, and Tutoring and Mentoring. There are resources available for each of these six ministries. Go to www.communityservices.org for more information.
- ADRA International's Professional Leadership Institute (APLI) provides a competency-based curriculum for an advanced level of preparation in social ministry. This institute provides advanced leadership competency training in a range of skill sets relevant to the design and management of emergency response and community development programs, as well as leadership and administrative skills. For more information, contact Herb Eisele at Herbert.Eisele@adra.org.
- *Community Health Series* –“Community/Village Health Series” is a resource provided by Adventist Mission. This is a set of very practical workshops that church members can use to bring health education to communities/villages in developing countries, and run-down areas. PowerPoints with scripts cover issues such as sanitation/cleanliness, health, nutrition, child survival, raising healthy families, family planning, HIV/AIDS, Malaria, alcohol, etc. These PowerPoint presentations with accompanying scripts will be available after June 1, 2014 at www.UrbanCenters.org. For areas that don't have projectors the illustrations could be printed out to show to small audiences.

IICD COMMUNITY SERVICES & URBAN MINISTRY CERTIFICATION PROGRAM CURRICULUM

CS 01a Theological and Historical Concepts of Holistic Ministry – 2 contact hours
Author: Gaspar Colon

CS 01b Ethical Concepts of Holistic Ministry – 2 contact hours
Author: Zack Plantak

CS 02 Community Assessment and Social Capital – 2 contact hours (plus field work)
Author: Monte Sahlin

CS 03 Performance Measurement for Effective Ministry – 2 contact hours
Author: Sung Kwon

CS 04 Ministry Development & Strategic Planning – 2 contact hours (plus planning session with Strategic Planning Process Worksheet)
Authors: May-Ellen & Gaspar Colón

Case Study article about the W.C. Atkinson Memorial Community Service Center in Coatesville, Pennsylvania, USA. This can be used as a basis of review and discussion after CS 01, CS 02, CS 03, and CS 04 are completed.
Author: Minnie McNeil

CS 05 Technical Aspects of Community Services/Urban Ministry & Ministry Resources
7 contact hours total. Content:

CS 05a Volunteer Engagement/Human Resources – 1 contact hour
Author: Nancy Kluge

CS 05b Finances & Accountability – 1 contact hour
Author: Dowell Chow

CS 05c Fundraising Fundamentals– 1 contact hour
Authors: Lilya Wagner & Kristin Priest

CS 05d Grant Proposal Writing – 1 contact hour
Authors: Lilya Wagner & Kristin Priest

CS 05e Risk Management & Legal Issues – 1 contact hour
Author: Arthur Blinci

CS 05f – Going Public – Representing the Adventist Church - 1 contact hour (Temporary version currently online)
Author: Sharon Aka

CS 05g Medical Missionary Work - Health Evangelism – 1 contact hour
Authors: GC Health Ministries Department, Adventist Mission, & May-Ellen Colón

CS 06 Organizational Leadership and Team Development – 2 contact hours
Author: Sung Kwon

CS 07 Ministering Across Cultures - 2 contact hours
Author: Erich Baumgartner

CS 08 Urban Mission 101 – 2 contact hours
Authors: Bruce Moyer, May-Ellen Colón, & Gary Krause

Elective:

CS 09 Essentials of Church Disaster Preparedness and Response – 2 contact hours
Author: Herbert Eisele

IICD CORE MODULES

CR 01 Spiritual Gifts: Keys to Ministry – 2 contact hours
Authors: Jonathan Kuntaraf & James Zackrison

CR 02 Principles of Personal Christian Witness – 2 contact hours
Author: Jonathan Kuntaraf

CR 03 Principles of Christian Leadership and Church Growth – 2 contact hours
Author: James Zackrison & Jonathan Kuntaraf

CR 04 How to Teach Basic Adventist Doctrines – 2 contact hours
Authors: Jonathan & Kathleen Kuntaraf

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